

Participants in the Diploma program for Government Investigations will complete 11 units of competency in the qualification.

These are comprised of:

- 5 core units
- 6 elective units

Choose 1 elective from Group A Work health safety.

Choose a minimum of 2 electives from Group B General elective units.

Choose the remaining electives from the list below or from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

All elective units selected from outside this qualification must reflect the occupational learning outcomes of this AQF qualification level. Seek further advice on selecting imported units of competency in the PSP Implementation Guide.

Core units	Core units	
PSPETH003	Promote the values and ethos of public service	
PSPLEG003	Promote compliance with legislation in the public sector	
PSPINV002	Conduct an investigation	
PSPREG021	Coordinate investigation processes	
PSPREG026	Review and evaluate investigations	

Elective uni	Elective units	
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements (WHS Elective)	
PSPGEN045	Coordinate resource allocation and usage (Group B)	
PSPGEN054	Use complex workplace communication strategies (Group B)	
PSPGEN050	Manage conflict (Other)	
BSBLDR501	Develop and use emotional intelligence (Other – this unit is noted an imported unit in the PSP Public Sector Training Package Implementation Guide)	
BSBMGT516	Facilitate continuous improvement (Other) - (Other – this unit is noted an imported unit in the PSP Public Sector Training Package Implementation Guide)	

Delivery structure

Creating an engaging program for participants is all in the careful planning of the course delivery. For that reason, our course design groups units together to follow themes for investigators.

Safety first

This cluster extends the everyday notion of safety to consider creating an extensive practice of safety that is modelled at a leadership level—considering ethical behaviour and the sustainability of a safe working environment.

In our eleven years' experience, often course participants are trained extensively in these competencies through induction training and ongoing performance management. Many clients elect to have their Investigative Supervisors assessed for Recognition of Prior Learning for these units, leveraging their existing skills and knowledge to allow greater depth on key investigative skills in the course.

PSPETH003	Promote the values and ethos of public service
BSBWHS401	Implement and monitor WHS policies, procedures
	and programs to meet legislative requirements

Overseeing investigations

This cluster focuses on the skills that equip you to become a senior investigator, a role in which you will interpret legislation and policy, whilst directing and monitor the investigations of others and taking on more complex investigations yourself.

PSPLEG003	Promote compliance with legislation in the public sector
PSPINV002	Conduct an investigation
PSPREG021	Coordinate investigation processes
PSPREG026	Review and evaluate investigations
PSPGEN045	Coordinate resource allocation and usage

Leading an investigation team

This cluster recognises that investigations are conducted by investigators and leading people is a key duty of a Senior Investigator. Developing your people skills will be vital to creating a team that communicates clearly, focuses on a common plan and continuously works to improve your professional practices.

Emotional intelligence and managing conflict are strengths many investigators build in interviewing witnesses and extending these skills to positions of leaderships will make for high performing investigative teams.

PSPGEN054	Use complex workplace communication strategies
PSPGEN050	Manage conflict
BSBLDR501	Develop and use emotional intelligence
BSBMGT516	Facilitate continuous improvement

